

Brunswick Regional Water and Sewer H2GO Request for Qualifications On-Call Consulting Engineering  
and Surveying Services – Addendum 1

April 19, 2024

**Q: Are responders required to submit on all potential scope of services listed in the RFQ? (ex. Is it acceptable to only submit for survey services? Or only linear work – not treatment?) Or does H2GO prefer that responders team with subconsultants to cover the full breadth of services?**

A: Responders are not required to submit to all potential scope of services. It is acceptable for responders to submit for specific services. The list of scope of services was provided to illustrate the range of services.

**Q: Does H2GO require that the responders provide a list of services interested in providing?**

A: Yes, responders should provide a list or list out the services they are interested in providing in Section 2 of the Qualification Statement.

**Q: Does the authority publish a capital improvement plan that we could review?**

A: Unfortunately, we do not have a finalized CIP to publish at this time. However, below is a list of specific projects we anticipate in the next year.

- RO Plant Upgrades
- Lift Station Upgrades (ranging from upgraded pumps to potential additional wet well configurations)
- Watermain Extensions
- Relocation of Lift Stations
- ASR Well Design
- Water Tower Repair Specifications
- Wastewater Treatment Plant Upgrades
- Risk and Resiliency Assessment, Emergency Response Plan & Operations Training and Exercise Plan

**Q: How many firms do you anticipate contracting with?**

A: We do not have a set number of firms. We will determine this based on the number of quality responses.

**Q: Does the insurance information count towards the page limit? Under Section G it says that it is included in the page count. However, under the Insurance section later in the RFQ it says the documentation does not count towards the page limit.**

A: Apologize for the confusion. The insurance information does not count toward the page limit.

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**Q: Section E, Section 6 says a list of current projects is required in the qualifications content. Is this a comprehensive list of every project the firm is working on, or is it a list of some of the project team's current projects?**

A: We are looking for a comprehensive list of current projects as it pertains to the scope of this RFQ. This section does not need to include extensive details of each project but should include enough information for us to be able to determine the type of project and the firm's current availability.

**Q: Please confirm if using less than 12-point font is acceptable for selected graphics and tables included with our submission.**

A: If the graphic with 12-point font exceeds a page, then we will accept 10-point font for the graphic. All tables should be 12-point font.

**Q: The RFQ States "Qualifications Statements should be limited to fifteen (15) pages or less, inclusive of the cover page(s), and insurance provisions," just to clarify the front and back covers and insurance pages are not included in the page count, correct?**

A: The front cover of the proposal, back cover of the proposal, and the insurance documentation do not count towards the page count. Any cover pages included within the proposal that provide information about your firm, your team, or the proposal will count toward the page count.

**Q: Part of the content it states Attachment A Fee Schedule-also just want to clarify this can be our rate sheet or is there an attachment that should be in the RFQ?**

A: For this section of the proposal, we are looking for your rate sheet.

We look forward to receiving and reviewing your proposal!

*Adrianna Weber*

Adrianna Weber, PE  
Engineering Director

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